



Role Description | 2013-14

Volunteer Role: *Mentor*

Responsible to: *Team Leaders, Committee, Trustees*

Supported by: *Team Leaders, Committee, Trustees*

Overview

As a SHINE mentor, you will support your mentee on a one-to-one basis through weekly hour-long mentoring sessions held at their school.

This involves maintaining a regular commitment and building a rapport with your mentee, so that an effective relationship can be built to raise their confidence, self-awareness and self-esteem.

You will also be able to support their academic learning, assisting them in becoming more able in one or more area, whilst at the same time be able to respond to their emotional needs.

Specific Duties

- To attend school to meet with your mentee for a minimum of one hour each week during that school's term time, according to an agreed timetable
- To work on a one to one basis with a student building an effective relationship where both of you will work towards new achievements
- To assist your mentee with the lesson, trying to build on their confidence and capability in that area. In addition, you will be in a position to provide a positive role model and encourage them to consider further education options
- To attend specific training events aimed at supporting you in your role
- To maintain regular contact with your Team Leader and to follow the project's procedures for contacting the Committee in the event of a problem
- To notify the school and your Team Leader if, for any reason, you are unable to attend a session
- To attend a termly group review session in order for you and other mentors to share experiences of the programmes
- To take part in one-off events held for the children (notably the end of year Celebration Event held in early June)

SHINE Mentoring

Registered as a charity in England and Wales: 1124105

Limited company: 6505799

www.shinementoring.org.uk